

TAB

28 June 1963

STATINTL

MEMO FOR: The Record

Minimal Awards Meeting held on 28 June 1963 in
Room 5 E 62, Headquarters. The meeting was chaired by

STATINTL

[REDACTED]
[REDACTED] attended.

A total of 5 cases considered.

Approved - 1 Case for a total of \$50.00 Cash
- 4 Certificates of Appreciation

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SUMMARY AND RECOMMENDATION FOR THE CHAIRMAN

SUGGESTION NO. 61-546: dated 26 June 1961

Log Officer, GS-13

OL, DD/S

A. Summary of Suggestion

Suggester proposed that 1600 metal pallets in the [REDACTED] be modified to provide an 80% cubic foot increase [REDACTED] was formerly using wooden pallets and was in the process of converting to folding stacking metal pallets at the time of the suggestion.)

B. Summary of Evaluation

On 25 April 1962, OL reported that the suggestion was sent to Cooper and Minich, Inc., an engineering firm, to develop a prototype. The firm stated that this suggestion would not be applied to the metal pallets because to add the extenders to the height of the pallet would result in an unstable structure.

On 7 May 1962, the suggestion was forwarded to GSA. They replied that the folding leg-type unit would serve no purpose because they do not use this type.

CIA has converted only 100 of these pallets. However, they did not adopt the suggester's proposal because his specifications were for the use of a sleeve with a ball bearing. Yet the [REDACTED] held off on any modification of the pallets until they were sure his idea wouldn't work. The suggestion did trigger action and, no doubt, according to Mr. [REDACTED] Supply Division, caused them to make a determination sooner than they might have otherwise.

C. Recommendation of Executive Secretary

1. Not in line-of-duty.
2. Certificate of Appreciation.

D. Decision of Chairman

Chairman, Suggestion Awards Committee

Award

Date

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SUMMARY AND RECOMMENDATION FOR THE CHAIRMAN

25X1A SUGGESTION NO. 63-181: dated 8 February 1963
[REDACTED] Intelligence Assistant, GS-6
WE, DD/P

A. Summary of Suggestion

Suggester proposed that RID incorporate the dissemination number into the Walnut System in one of two ways: (1) The RID Destruction Unit would give the dissemination number of the report to the locate system at the time that the original CS document [upon which the report is based] is destroyed, or (2) that at the time the originating desk requests a dissemination number, it could provide the report number which can then be recorded along with the dissemination number in RID Locator System.

B. Summary of Evaluation

The basis for this was to retrieve destroyed documents. This philosophy is contrary to present working operations. However, on 10 April 1963, Chief, RID stated that although the suggestion would not be adopted, it did stimulate an improvement in record keeping. As a result of the suggestion, RID has taken steps to assure that the yearly listing of the CS dissemination number information is retained as a permanent record in FI/INT/RC.

C. Recommendation of Executive Secretary

1. Not in line-of-duty.
2. Certificate of Appreciation.

D. Decision of Chairman

25X1A

[REDACTED]
Chairman, Suggestion Awards Committee

CJA
Award

28 June 63
Date

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GROUP 1
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downgrading and
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SUMMARY AND RECOMMENDATION FOR THE CHAIRMAN

SUGGESTION NO. 63-201: dated 27 February 1963

STATINTL

[REDACTED] Intelligence Officer, GS-7
OO, DD/I

A. Summary of Suggestion

Suggester proposed that all necessary information be handled on one side of Form 122, "Request for Information for Foreign Documents." The reverse side can be headed "Space Below for FDD Use."

B. Summary of Evaluation

On 18 March 1963, Chief, Support Branch, FDD, disapproved the suggestion on the grounds that Form 122 meets all the needs of the Control Section, FDD, and that it provides adequate designated areas for the CIA components requesting FDD services.

However, the suggester did bring out the fact that many of the notations of the Form 122 were out-dated. Revision to correct this situation will be made at the next printing.

C. Recommendation of Executive Secretary

1. Not in line-of-duty.
2. Certificate of Appreciation.

D. Decision of Chairman

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[REDACTED]
Chairman, Suggestion Awards Committee

CyD
Award

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SUMMARY AND RECOMMENDATION FOR THE CHAIRMAN

SUGGESTION NO. 63-272: dated 18 December 1962

STATINTL

██████████ Electronics Technician, GS-11
OO, DD/I

A. Summary of Suggestion

Suggester proposed that a high voltage shorting device be added to all the HT-4 Transmitters to protect operating personnel from the high voltages that could be encountered when changing the final take coil or adjusting its link. The device will remove any high voltage present in the final tank circuit before the operator can come in contact with it.

NOTE: Two sample units were furnished by a local machine shop in the field. The total cost per unit is approximately \$5.00. Installation time is a maximum of one-half hour and does not require the services of a skilled technician.

B. Summary of Evaluation

In May 1963, Chief, Engineering Staff, OC reported that the suggester's device does provide added insurance in protecting against the combination of a careless or hurried operator and an undetected failure of a component in the power supply. OC does not plan to produce or procure any more of the devices other than those installed at the originator's station because now HT-4 Transmitters are considered to be standby equipment, are classified as "Limited Standard" and are being phased out of the system.

However, OC does plan to publish a description of this as an optional modification for the benefit of those areas and stations where the HT-4 Transmitter is and will continue for some time to be the primary transmitter.

C. Recommendation of Executive Secretary

1. Not in line-of-duty.
2. Certificate of Appreciation.

D. Decision of Chairman

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Chairman, Suggestion Awards Committee

C. J. A.
Award

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Date

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